



## **Primary (Preschool) & Aftercare Assistant Teacher**

Reports to: Lead Teacher and Program Directors

Employment time: Full-time beginning August 2025

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### **SCHOOL DESCRIPTION**

Since its founding in 1977, Marin Horizon has been providing a challenging and robust academic program combined with character-enhancing life skills. Marin Horizon is a place of creative, active learning built around our commitment to developing each student's confident voice. Marin Horizon serves about 300 students from toddler through grade eight and is located in Mill Valley, CA.

### **POSITION DESCRIPTION**

We are looking for a dynamic Preschool Assistant Teacher who demonstrates a desire to support the lead Primary teacher in planning and implementing culturally competent best practices in early childhood education, integrated, and whole-child approach while also developing their own pedagogical skills through planning and teaching. Assistant Teachers work in the classroom from 9:00am-2:00pm and transition to Aftercare support from 2:00-5:30pm. A minimum of 3-6 Early Childhood Education (ECE) units are preferred and a willingness to work toward 6 ECE units during employment is a requirement. The ideal candidate has experience working with preschool-aged children in a diverse and inclusive environment.

### **PRIMARY RESPONSIBILITIES**

- Collaborate with lead teacher in planning and implementation of hands-on, Montessori-inspired curriculum
- Support classroom management and maintain a safe, inclusive environment for all learners
- Participate in activities, including Back to School Night and parent conferences
- Flexibility, professionalism, and proficiency with learning support systems
- Engage and supervise students in Aftercare, fostering a safe, nurturing, and engaging environment
- Other duties as assigned
- Good conflict resolution and communication skills with students and adults

### **QUALIFICATIONS AND SKILLS**

- Minimum of 3-6 ECE units or a willingness to work toward 6 units while employed
- Associate or Bachelor's degree in related field preferred
- 1-3 years of teaching experience in preschool preferred
- Demonstrated commitment to culturally inclusive teaching practices
- Experience working with students from diverse backgrounds
- Must possess a collaborative, growth mindset intent on refining teaching practices as well as a desire to work with and learn from adults and students alike

#### **SALARY RANGE**

- \$24.00-\$26.00 per hour
- Full Benefits

Interested candidates should send a cover letter and resume to Victoria Huerta-Miller at [jobs@marinhorizon.org](mailto:jobs@marinhorizon.org).