



## **Lead Primary Teacher**

Reports to: Director of Lower School

Full time

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### **SCHOOL DESCRIPTION**

Since its founding in 1977, Marin Horizon has been providing a challenging and robust academic program combined with character-enhancing life skills. Marin Horizon is a place of creative, active learning built around our commitment to developing each student's confident voice. Marin Horizon serves about 300 students from toddler through grade eight and is located in Mill Valley, CA.

### **POSITION DESCRIPTION**

Marin Horizon School seeks an innovative, Montessori-inspired Lead Primary Teacher with a passion for fostering a vibrant and engaging learning environment. The ideal candidate has experience teaching children ages 3–5, a deep understanding of early childhood development, and expertise in curriculum design that supports differentiated instruction. This role requires strong collaboration and communication skills as well as flexibility and vision to enhance our dynamic early childhood program.

### **PRIMARY RESPONSIBILITIES**

#### **Curriculum, Instruction, and Assessment**

- Create and maintain an organized, engaging classroom environment that supports student independence, curiosity, and social-emotional growth.
- Implement Montessori principles while integrating project-based learning and interdisciplinary studies when applicable.
- Use a variety of teaching methodologies to support diverse learning styles and needs.
- Foster a classroom culture of high expectations, accountability, and a love of learning.
- Collaborate closely with team members on curriculum design and best teaching practices.



- Assess students regularly, examine assessment data, and refine lesson plans to differentiate instruction for each student while working collaboratively with the Student Support Services team.

### **Parent Education, Meetings, and Conferences**

- Provide students and their families with regular and timely information on classroom activities and student progress
- Prepare documents and reports necessary to facilitate parent-teacher conferences or other meetings requested by parents or school administration.
- Write weekly classroom updates to inform families about ongoing work, upcoming events, and notable classroom milestones

### **Parent Education, Meetings, and Conferences**

- Attend weekly team and faculty meetings
- Perform other duties as assigned

### **SALARY AND BENEFITS**

- Anticipated annualized salary range between \$64,000-\$90,000.
- Excellent benefits package

### **QUALIFICATIONS**

- Bachelor's Degree in related field required; Master's Degree preferred
- 3+ years teaching experience preferred
- Experience working with students from diverse backgrounds
- Must possess a growth mindset and be open to using feedback to refine practice

Interested candidates should send a cover letter and resume to Victoria Huerta-Miller, Director of Lower School, at [jobs@marinhorizon.org](mailto:jobs@marinhorizon.org)